

EDUCATION AGREEMENT OF THE COLLEGIO UNIVERSITARIO LUCIANO FONDA - TRIESTE

Art. 1 - The College (Purpose)

1. The Collegio Universitario Luciano Fonda (hereinafter referred to as the Collegio) is an institution dedicated to the promotion of culture. It was founded by the University of Trieste and other scientific institutions in order to give deserving students the opportunity to live and study in Trieste.
2. The Collegio aims to promote excellence in studies by welcoming deserving young people from all over the world, so that they may complete their studies at the University of Trieste.
3. The Collegio pursues its goals by providing free accommodation, organizing educational activities complementary and supplementary to those provided by the degree courses attended by the students, offering tutoring, promoting international mobility and by providing financial support to the students.
4. The Collegio is divided into two broad disciplinary areas:
 - a. the social-humanistic area that refers to the Degree Courses in the Social Sciences and Humanities Area of the University of Trieste;
 - b. the technical-scientific area that refers to the Degree Courses in the Technological-Scientific Area and in the Life and Health Sciences Area of the University of Trieste.

Art. 2 - Admissions

1. Admission to the Collegio is exclusively merit-based and takes place through a selection process based on qualifications and/or exams.
2. Admission is regulated by calls that are issued annually and published on the website www.collegiofonda.it
3. The Board of Directors establishes annually the number and type of offered places.
4. The selections are open to Italian and foreign EU and non-EU citizens in possession of the requirements listed in the calls and according to the procedures indicated therein.
5. The President, upon proposal of the Scientific Council, establishes the selection procedures, prepares the calls for applications, and appoints the evaluating committees from among the professors and researchers of the University of Trieste and of other Universities and from among non-academic experts of high cultural profile. The selection procedures are announced at the same time as the publication of the corresponding calls for applications.

Art. 3 - Rankings and appointment of the successful candidates

1. The criteria for passing the admission tests are established by the Scientific Council and made known at the same time as the publication of the call for applications.
2. At the end of the selections, the evaluating committees rank the competitors in order of merit.
3. The President approves the rankings and appoints the successful candidates. The winners must present, within the prescribed deadline, the documents requested in the announcement of selection and prove that they are enrolled in the chosen degree course at the University of Trieste.
4. In the case of resignation or exclusion of one or more of the appointees, the President assigns the vacant positions on the basis of the ranking list, according to the terms prescribed in the announcement of selection.

Art. 4 - Educational activities

1. Teaching and extracurricular educational activities are organized by the Collegio on a semester-by-semester basis. The first semester runs from October 1 to February 28 of each academic year; the second semester runs from March 1 to July 31 of each academic year.
2. The educational activities provided by the Collegio are carried out by qualified teachers and include:
 - a. short courses, preferably interdisciplinary;
 - b. advanced language training;
 - c. laboratories and activities aimed at the acquisition of soft skills;
 - d. conferences and seminars open to the public;
 - e. visits to scientific institutions and cultural sites;
 - f. internships at local, national and international scientific and cultural institutions;
 - g. individual tutoring activities by experts with a high scientific and professional profile, also aimed at post-graduate curriculum counselling.
3. The planning, and any updates, of the activities is published on the Collegio's website.
4. For the attendance at the activities mentioned in paragraph 2.a-c to be valid, the students must attend a number of hours of lessons equal to three quarters of those provided for each course/seminar/workshop, rounded up to the nearest integer number, and pass the relative test, where applicable. Each class/conference/seminar must be attended in full.

5. Students may also attend educational activities not organized by the Collegio and request recognition for a maximum of 20 hours. These activities must be authorized in advance by the Scientific Council and the student must provide all the documentation necessary to evaluate the proposed activities. At the end of the courses, the students must produce a certificate of attendance and a brief report on the activities carried out.

Art. 5 - Students' Rights

1. The Collegio offers its students free accommodation, usually in a double studio apartment, at the University residence "ex Ospedale Militare" in via Fabio Severo 40 in Trieste, managed by DoveVivo (<https://campus.dovevivo.com/trieste/>). The accommodation includes the following services:

- a. private bathroom, kitchenette with full kitchenware kit, LED TV, Wi-Fi, summer and winter air conditioning;
- b. utilities (water, electricity, internet connection, air conditioning, telephone in the room for national and cell phone calls), weekly cleaning and linen change;
- c. access to common areas (study rooms, library, copy room, video room, music room, gym, leisure rooms, laundry);
- d. reception and janitor service.

2. A different type of accommodation from the one offered by the Collegio may be agreed upon between the student and the manager of the Residence (DoveVivo). Any additional costs will in any case be paid by the students.

3. The Collegio offers its students the educational activities described in Article 4, paragraph 2, free of charge.

4. The Collegio offers its students curricular counselling and financial support for periods of study abroad according to the procedures established in art. 7 of these regulations.

5. In addition to the benefits referred to in paragraphs 1-3 of this article, the Collegio may offer students financial support in the form of scholarships. The number, amount, criteria and modalities for the allocation of scholarships are established annually by the Board of Directors and specified in the announcements.

6. The students of the Collegio may elect a maximum of four representatives, of which:

- a. no more than two representatives elected among students enrolled in the three-year degree programs and in the first three years of the single-cycle degree programs;
- b. no more than two representatives elected among students enrolled in the two-year degree programs and in the last two or three years of single-cycle degree programs.

7. The students' representatives of the Collegio are part of the Joint Committee that includes the President, the Scientific Director and the coordinators of the two

disciplinary areas. They can be invited to participate, without the right to vote, in the meetings of the Board of Directors and the Scientific Council.

8. In order to guarantee an optimal and transparent communication between the bodies of the Collegio and the students, the latter may request, whenever they feel the need, a colloquium with the President and the Scientific Director.

Art. 6 - Didactic Obligations / Duties of the Students

1. The students of the Collegio have the obligation to stay, during the academic activity, at the Residenza Universitaria ex Ospedale Militare, via Fabio Severo 40 in Trieste. Students are also required to accept and respect the regulations of the Residence

2. The students' behaviour with other students, with the staff of the Collegio, with the staff and other guests of the Residenza Universitaria ex Ospedale Militare must always be based on mutual respect.

3. Students must participate regularly and actively in the educational activities organized by the Collegio, attending a minimum number of hours as specified below:

- a. Students in the first cycle, which includes those enrolled in a bachelor program and in the first three years of a single-cycle degree, are required to attend at least 60 hours per year, including at least 20 hours in each semester. The 60 total hours must include activities in at least 3 of the categories listed in art. 4.2.a-d.
- b. students in the second cycle degree, which includes students enrolled in a master's degree and in the final 2/3 years of the single-cycle degrees are required to attend at least 30 hours per year, of which at least 10 hours in each semester. The total of 30 hours must include activities in at least two of the categories described in article 4.2.a-d.

4. Students of both cycles must annually prepare an essay on one of the topics developed during the academic year, and present it in a public seminar, as specified by the Scientific Council.

5. The students must regularly attend the courses of the degree programme to which they are enrolled at the University of Trieste and complete the examinations foreseen by the university curriculum by the autumn session with an overall weighted average (i.e. referring to all the exams taken) of not less than 27/30. Failure to comply with these obligations will result in exclusion from the Collegio with immediate effect, subject to the provisions of paragraph 6 below.

6. Students who have not completed the exams foreseen by the university curriculum by the deadline established in paragraph 3 above, may submit, by October 15, a request for an extension to take the remaining exams in the winter session, no later than the following month of February. Only students who have obtained no less than 48 CFU in the current year with an overall weighted average of no less than 27/30 may apply for an extension. The extension is deliberated by the Board of Directors upon proposal of the Scientific Council.

Art. 7 - Diploma

Students who have completed the Collegio program by regularly meeting the requirements of art. 6 will be awarded a diploma certifying its completion.

Art. 8 - Internationalization

1. The Collegio encourages and supports the participation of its students in study, research and training programs abroad.
2. The amount and access modes to financial support for students temporarily moving abroad (mobility grants) are established annually by the Board of Directors and are published on the Collegio's website.
3. Mobility grants are normally awarded to students participating in mobility programs of the University of Trieste. Upon approval by the Scientific Council, they can also be awarded to students in mobility outside of these programs, who make a motivated request.
4. Students in international mobility will be exempted from learning activities in proportion to the duration of the mobility period.

Art. 9 - Disciplinary Measures

1. Failure on the part of the students to comply with the provisions of these regulations, as well as a conduct that is in any case detrimental to the decorum of the Collegio, after consultation with the interested parties, will be sanctioned:
 - a. with a warning by the President;
 - b. with the suspension from the Collegio for a specific period of time;
 - c. with the exclusion from the Collegio.
2. The sanctions referred to in paragraph 1, letters b), c) are decided by the Board of Directors, upon proposal of the President or of the Scientific Council. In cases of particular gravity and urgency, the President may, on his/her own authority, suspend and expel a student from the Collegio for a period not exceeding one month, while awaiting the decision of the Board of Directors.
3. In the case of suspension or expulsion from the Collegio of underage students, the President shall inform the family or whoever has legal responsibility for them.